

Homeowners of Laurel Park Executive Committee	
Meeting Date:	June 4 th , 2012, 6:15 PM
Meeting Location:	LPA Office
In Attendance:	Wendy Kane, President Dan Richardson, Property Manager Louis Hasbrouck, Financial Officer Kristopher Severy, Clerk David Baker, Member-At-Large Michael Pancione, Property Manager Judson Brown #90 Kate Richardson #109
Next Meeting:	June 25th, 2012, 6:15 PM, LPA Office

Agenda:

1. New Business from Homeowners

A. Signage near Coles Meadow Road entrance (item 1)

Pancione agreed to right a tipping sign post near the Coles Meadow Road entrance to the Park, as well as remove a weathered sign from that post, and remove a weathered and redundant speed limit sign.

B. Potholes on North Warren Street (item 2)

Pancione agreed to check some potholes reported to plague North Warren Street. Kristopher agreed to inform the astute homeowner who reported them of the EC's request for repairs.

C. Roof work at #7 (item 4)

The EC approved a request to perform roof work on #7, provided a permit is produced. Wendy will inform #7 of the EC's decision.

D. Trees at #50 (item 3)

Pancione agreed to check some troublesome trees near Unit #50.

E. Hot Water and Drainage in Dining Hall

Some troubles in the Dining Hall, Pancione informed the EC, are being or have been repaired: slow water drainage (the sink has been unclogged, the septic tank has been pumped), and George Propane is scheduled to check the propane tanks.

F. Landscaping near Trinity Circle (items 8 & 11)

The EC discussed a request to remove three trees and a row of Forsythia hedges near Trinity Circle, and approved the trimming or removal only the Autumn Olive in question. Kristopher agreed to meet with Pancione to assess a damaged pear tree, another of the trees in question.

G. Tree behind #54 (item 9)

Pancione agreed to check on a tree behind #54.

H. Tag Sale for #46 (item 5)

Though the EC could not approve a request for a tag sale at #46 without a by-law change, it was agreed that a notice could be put on the list serve and the bulleting board, and that individual items could be listed for sale on Craig's List with no set time indicated.

2. Committee Requests / Happenings

A. Normal Hall Rental

A proposal to rent Normal Hall for a cost of \$100 a month to LPA, wherein LPA will assume the cost of operations and defer Hall time to homeowner requests for use, was approved by the EC in principle, awaiting a final version of the agreement.

B. Wooly Adelgid update

Dan Richardson submitted a plan that would allow resident to place small flags about the Hemlock trees they wished to treat against the Wooly Adelgid. Further planning for treating these trees is being developed.

C. Management Vision Committee update

A new chair for this committee has been found, and report was made that this committee will be meeting.

3. Property Manager

A. Simpson Street update

Pancione submitted a quote from Taylor Davis, who will pave Simpson Street and replace the water lines beneath it at a projected cost of 20,000 dollars. Two more quotes are expected.

B. Liens update

Pancione agreed to check the cost of placing a lien on a unit delinquent on HALP fees. Some members of the EC agreed to meet with Attorney Pat Melnick to learn about the procedure more fully. (As of this writing that meeting has taken place).

C. Normal Hall septic update

Pancione reported that Carl's Excavation said not to drive on the Normal Hall septic.

D. Adding Parking Spaces ne #90 update

Pancione agreed to look at the possibility of adding another parking space near #90, which might involve the construction of a retaining wall. In addition, he will meet with Judson Brown of #90 to inspect drainage issues near that unit, and look at a frightfully tilting maple tree and a dead oak. Finally, the EC gave Judson permission to trim the Russian Olive trees by his unit, and any Russian Olive trees he would like throughout the entire Park.

4. New EC Business

A. Bees in Normal Hall

An infestation of honey bees in Normal Hall is being monitored; Wendy agreed to find the name of a bee expert for future use.

5. Continued EC Business

A. Tree work near Trinity Circle (item 3)

The EC finished gathering information on tree work being done at Trinity Circle.

B. Kathy W's shed

As a shed formerly thought to belong to a resident is instead determined to be HALP property, Dan and Kristepher agreed to meet with the aim of saving it from toppling.

C. Pothole near Coles Meadow entrance

A pothole near Coles Meadow will be filled.

D. Shrubs near #63 update

According to Mr. Richardson, there is no issue with the shrubs near #63.

E. Community Garden update

The EC reviewed a liability waiver from Rockridge which residents must sign should they wish to continue gardening on their property.

F. Approve last meeting's minutes

Pending changes, the minutes of the last meeting were approved.

G. Set next meeting

The next meeting was set for June 25th, at 6:15 PM in the LPA Office.

Action Items:

Action	decision	Initiator/ Requester	Due Date
Wendy will inform #7 of the EC's decision to allow roof work on that unit provided a building permit is provided to the EC.			
Kristepher agreed to meet with Pancione to assess a damaged pear tree near Trinity Circle.			
Dan and Kristepher agreed to meet with the aim of saving a shed from toppling.			

Decisions/Voting

Motions	Initiated By	Seconded By	Comments